

BUREAU OF JUSTICE ASSISTANCE

Project Safe Neighborhoods Grant Program PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the last reporting period for which the award will have data to report? For example, all funds have been expended, and the award is in the process of closing out. If you select "Yes," you will be directed to answer the question in the Closeout section. This is a one-time-only question that you will answer prior to report closeout.
 - A. Yes/No.
 - B. If Yes, answer the Closeout questions, and create a final report.
2. Was there **grant activity** during the reporting period? There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the BJA-approved grant application. If you select "Yes," the program becomes operational and should remain so until the grant closes out.
 - A. Yes/No.
 - B. If No, please select from the following responses:

Reason(s) for no grant activity during the reporting period.		Select all that apply
In procurement		<input type="radio"/>
Project or budget not approved by agency, county, city, or State governing agency		<input type="radio"/>
Seeking subcontractors (Request for Proposal stage only)		<input type="radio"/>
Waiting to hire project manager, additional staff, or coordinating staff		<input type="radio"/>
Paying for the program using prior Federal funds		<input type="radio"/>
Administrative hold (e.g., court case pending)		<input type="radio"/>
Still seeking BJA budget approval		<input type="radio"/>
Waiting for partners or collaborators		<input type="radio"/>
Other		<input type="radio"/>
If Other, please explain		

3. Select the option that best applies to your administration of the PSN award.
 - A. We are the prime recipient of the award, and all grant funds are subawarded to subrecipients. (If selected, the prime recipient does not expend PSN funds for equipment/supplies, personnel, and does not implement any programs, services, or activities. Administrative set-aside funds are not applicable for reporting.) **(Proceed to Activity Funding Section, then to the Project Information Section.)**
 - B. We are a subrecipient. **(Proceed to Activity Funding Section, then to the Subaward Activities Section.)**
 - C. We are the fiscal agent and are conducting programmatic activities. **(Proceed to Activity Funding Section, then to the Project Information Section.)**

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ACTIVITY FUNDING

4. Select the activity categories your PSN award/subaward is funding. (Select all that apply.)
- A. Law enforcement.
 - B. Prosecution.
 - C. Community engagement/outreach.
 - D. Prevention/Intervention (other than reentry and public awareness/education).
 - E. Reentry.
 - F. Community supervision (e.g., probation, parole).
 - G. Research and evaluation.
 - H. Intimate partner violence reduction strategies.
 - I. Public awareness and education.

PROJECT INFORMATION

5. Select your district's PSN TTA support region. *(Carry-forward, answer this question during the first reporting period and make changes in future reporting periods if needed.)*
- A. Northeast
 - B. Southeast
 - C. South Central
 - D. Mountain Plains
 - E. Mid-Atlantic
 - F. Mid-West
 - G. Pacific
6. Select your PSN district: _____
7. Does your PSN initiative have a subaward selection committee? *(Carry-forward.)*
- A. Yes/No.
 - B. If Yes, please describe the members, including their affiliations:

8. Please include a description of the district's overall PSN strategy and how grant funds will be used. Include subrecipient roles and activities. *(Carry-forward.)*

PLANNING

9. Select each of the following activities that were **in progress or completed** during the reporting period. Note: these activities relate to the district's overall PSN initiative. *(Carry-forward.)*
- A. Analyzed most recent violent crime, gun, and gang crime data in the target area, based on Uniform Crime Reporting or other local source(s) information.

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- B. Identified the issues of concern and research methods based on specific data elements and analysis.
 - C. Utilized the Violence Reduction Assessment Tool.
 - D. Identified target areas.
 - E. Identified goals/objectives.
 - F. Identified an approach (evidence-based, promising, and/or innovative strategies to be employed to address the target problem).
 - G. Established a research design or plan (describing special experience of the research team and how the plan defines a dynamic problem-solving process that will periodically use data analysis).
 - H. Identified community partners/members that will help with implementation.
 - I. Identified collaboration and outreach activities.
 - J. Identified strategies to accomplish project objectives.
 - K. Developed a sustainability plan.
10. Describe the status of your award/subawards activities, including accomplishments during the last reporting period. *(Describe one activity per entry. Add another entry and report up to ten activities.)*
- A. Award Activity/Subgrantee Activity 1: _____
 - B. Award Activity/Subgrantee Activity 2: _____
11. Have you set aside 30% of award funds to address the required gang set-aside?
- A. Yes/No.
 - B. If Yes, describe the activities undertaken with that funding: _____

AWARD/SUBAWARD ACTIVITIES

1. Provide a brief description of your PSN grant-funded project. *(Carry-forward.)*
- _____
- _____
2. What issue(s) of concern are you focusing on with your PSN award/subaward (e.g., violent crime, drug crime, high-rate offenders)? *(Carry-forward.)*
- _____
- _____
3. Describe any analysis conducted during the reporting period (e.g., crime mapping, trend analysis, repeat violent offender analysis, gunshot detection) that informed your grant project.
- _____
- _____
4. Describe any achievements or impacts your project has had on your issue(s) of concern during the reporting period.
- _____
- _____

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COMMUNITY ENGAGEMENT, PREVENTION, AND INTERVENTION

5. Did you utilize prevention/intervention strategies during the reporting period as part of your grant-funded project?
- A. Yes.
 - B. No (not applicable or none this reporting period). *(Skip question 6.)*
6. Select the prevention/intervention strategies you utilized during the reporting period as part of your grant-funded project. *Select all that apply:*
- A. Adolescent diversion programs.
 - B. Cognitive behavioral therapy.
 - C. Community supervision (e.g., probation/parole).
 - D. Group violence intervention (e.g., call-ins/custom notifications).
 - E. Hospital-based violence intervention.
 - F. Interventions for gang-involved girls/women.
 - G. Interventions for children exposed to violence and adverse childhood experiences (ACEs).
 - H. Intimate partner violence interventions.
 - I. Mentoring programs with justice-involved individuals.
 - J. Services/support to returning citizens (a.k.a. reentry).
 - K. Truancy reduction programs.
 - L. Violence interrupters/street outreach.
 - M. Wraparound services and support.
 - N. Parent-focused programs (e.g., parenting skills).
 - O. Mentoring programs with youth.
 - P. Gang Resistance Education and Training (G.R.E.A.T.).
 - Q. Positive youth development programs.
 - R. Other (please describe): _____
7. During the reporting period, did you engage in community activities?
- A. Yes.
 - B. No (not applicable or none this reporting period). *(Skip question 8.)*
8. Select the community activities you engaged in during the reporting period. *Select all that apply:*
- A. Community events (e.g., community celebrations, peace walks, National Night Out™, block parties).
 - B. Crime Prevention Through Environmental Design strategies (CPTED).
 - C. Reentry simulations and other similar community-focused reentry efforts.
 - D. Situational crime prevention.
 - E. Community leadership programs (e.g., community mobilization).

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- F. Community collaboration (engaging law enforcement officials, prosecutors, and stakeholders' partnerships with community members).
- G. Distributing a newsletter, email, or other bulletin.
- H. Public messaging through media outreach (e.g., TV ads, billboards, news spots, Instagram, Facebook, X).
- I. Public meetings (e.g. joint problem solving between law enforcement and the public, presentations, community healing/support groups).
- J. Safe Firearms Storage.
- K. Social cohesion and collective efficacy.
- L. Victim services (e.g., connecting shooting victims and victims of intimate partner violence to services).
- M. Youth-focused programs and outreach (e.g., school-based prevention, Boys and Girls Club, children of incarcerated parents programs, school enrichment programs).
- N. Other (please describe): _____

FOCUSED AND STRATEGIC ENFORCEMENT

9. Does your PSN focus on any of the following approaches/models? *Select all that apply:*

- A. Community-oriented approach (e.g., community policing, community prosecution).
- B. Federal-local joint prosecution screening.
- C. Place-based strategy (e.g., hot spots policing).
- D. High-rate group/gang focus (e.g., pulling levers).
- E. High-rate persons focus (e.g., focused deterrence).
- F. Intimate Partner Violence Reduction.
- G. Local prosecutors cross-designated as Special Assistant U.S. Attorneys (SAUSAs).
- H. Problem-solving approach (e.g., problem-oriented policing, prosecutor as problem solver).
- I. Procedural justice (ensuring individuals feel that law enforcement is fair and just).
- J. Advanced analytics (e.g., risk assessment, social network analysis, Crime Gun Intelligence Centers (CGICs), and ATF's National Integrated Ballistics Information Network (NIBIN) technology).
- K. Training of enforcement partners to increase skills and abilities.
- L. Equipment/technology to enhance capabilities.
- M. Other (please describe): _____

ACCOUNTABILITY

10. Are you using PSN grant funding to support a formal research partnership?

- A. Yes/No.

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11. During this reporting period, did your grant-funded project focus on conducting program analysis? *Program analysis could include: a formal outcome evaluation; regular, ongoing monitoring of program activities and outputs; surveys of program participants or community members; etc.*

A. Yes/No. *(If No, skip to next section.)*

12. Please describe any findings from your analysis, including quantitative and qualitative data: _____

TRAINING AND TECHNICAL ASSISTANCE

This section's purpose is to measure training availability on PSN initiatives during reporting periods. This section also focuses on the frequency and quality of training and technical assistance (TTA) provided by BJA-funded training assistance partners. The overall OJP program measures related to this section are:

- Number of personnel trained on methods used for the PSN initiative (gun and gang violence).
- Number of TTA requests during the reporting period.
- Quality of the TTA interaction during the reporting period.

13. Did PSN team members receive training during the reporting period?

A. Yes/No. *(If No, please skip to question 15.)*

B. If Yes, how many types of trainings did your team members attend during the reporting period? _____

14. For each of the trainings team members received, please indicate the number of team members who attended the training and the length of the course in hours during the reporting period. *Count each person only once per training topic, regardless of how many times they attended the training.*

Training name	Number of training sessions received	Number of people trained	Length of course (Integer – number in minutes)	Training provided by (Please provide the Organization name)
[Open text]	[Positive whole number]	[Positive whole number]	[Integer – number in minutes]	[Open text]
[Open text]	[Positive whole number]	[Positive whole number]	[Integer – number in minutes]	[Open text]
[Open text]	[Positive whole number]	[Positive whole number]	[Integer – number in minutes]	[Open text]

15. Did you/your agency/entire PSN team receive any technical assistance from a BJA-funded provider during the reporting period? *Technical assistance can be defined as using a partner for assistance implementing programs, strategic planning, curriculum*

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development, data analysis, meetings, fostering relationships, trainings, research and information requests, and other technical areas that would supplement your PSN program.

- A. Yes/No. *(If No, skip to next section.)*
B. If Yes, how many TTA providers did you work with during the reporting period? _____

16. For each of the technical assistance engagements with a TA provider during the reporting period, please enter the following questions. *The number of entries should equal the number you entered in question 15B.*

Name of technical assistance provider (Please provide the organization name)	Nature of contact (select all that apply)	Number of engagements	Satisfaction	Feedback on your encounters with this TA Provider
[Open text]	<ul style="list-style-type: none">○ Phone call.○ In-person meeting.○ Video conference.○ Site visit.○ Conference.○ Other (if Other, please explain).	[Positive whole number]	<ul style="list-style-type: none">○ Very satisfied.○ Satisfied.○ Neither satisfied nor dissatisfied.○ Dissatisfied.○ Very dissatisfied.	[Open Text]

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PROGRAM IMPACT (CLOSEOUT QUESTIONS)

This section is to be completed at the end of the grant award (i.e., before closeout) during the last reporting period. Answers to these questions should reflect your program status after conducting all grant activities.

17. How does the PSN Team/subawardees plan to sustain the PSN program post-funding completion, possibly without subsequent PSN funding? *Select all that apply.*
- A. Continue to invest in research partnerships.
 - B. Continue to use data analysis to inform and improve strategic and tactical responses.
 - C. Foster community partnerships through systematic public outreach.
 - D. Systematically offer in-service training.
 - E. Replicate the PSN programs, if applicable.
 - F. Plan to seek long-term funding (grants, local funding, foundation funding).
 - G. Other (please describe):
-
-
18. Since the beginning of your current PSN efforts, has there been a measurable impact on the problem of focus? *When answering this question, please consider your target population and/or implementation design and analysis findings to this point. Please consult with the research partner when answering this question, if applicable.*
- A. Yes, positive impact.
 - B. Yes, negative impact.
 - C. No measurable impact.
 - D. Not yet been measured (*skip to next section*).
19. Describe the impact your program has had on violent crime using specific data such as percentages and raw number increases or decreases.
-
-
-

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SEMIANNUAL NARRATIVE QUESTIONS

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities. Please ensure your responses are complete, comprehensive, specific to this award, and include subrecipients' progress.

In this module, you will consider the goals you hope to achieve with your funding. Your goals should align with your approved application and program budget. Once submitted, these goals should remain unchanged throughout the life of the award, unless discussed with your grant manager.

Set **S•M•A•R•T** goals to clarify the scope of your priorities.

- **Specific**
- **Measurable**
- **Achievable**
- **Relevant**
- **Time-bound**

If you have multiple goals, please provide updates on each one separately.

1. What were your accomplishments, including any progress made toward achieving your grant-funded program goals during the reporting period? *Your response should outline any actions executed by your agency in the overall implementation of your award, administrative or programmatic. Please ensure your program goals relate back to your approved application and program budget. Generally, you should describe more than one accomplishment.*

2. What challenges did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

3. Is there any assistance that BJA (or a TTA provider) can provide to address any challenges identified in Question 2?

A. Yes/No.

B. If Yes, explain: _____

4. Are you on track to achieve the goals you hope to achieve with your grant funding, both fiscally and programmatically, as outlined in your grant application? *(If No, please provide an explanation as to why your agency is not on track and what your plans are to address the delay.)*

A. Yes/No.

B. If No, explain: _____

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5. What major activities are planned for the next 6 months? *Your response should address the goals and objectives as outlined in the Program Narrative and provide an update on the planned activities in the next 6 months under each goal.*

6. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

THANK YOU FOR PARTICIPATING!