BUREAU OF JUSTICE ASSISTANCE
SECOND CHANCE ACT INNOVATIVE REENTRY INITIATIVES
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the <u>last</u> reporting period for which the award will have data to report? *For example, all funds have been expended and the award is in the process of closing out in the Justice Grants (JustGrants) System.*

    A. Yes/No *(If Yes, answer the "Semiannual Narrative" questions and create a final report)*

GRANT ACTIVITY

2. Was there grant activity during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If Yes, the program becomes operational and should remain so until the grant closes out.*

    A. Yes/No *(If No, select reasons for no grant activity during reporting period)*

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	☐
Project or budget not approved by agency, county, city, or state governing agency	☐
Seeking subcontractors (request for proposal stage only)	☐
Waiting to hire project manager, additional staff, or coordinating staff	☐
Paying for the program using prior federal funds	☐
Administrative hold (e.g., court case pending)	☐
Still seeking budget approval	☐
Waiting for partners or collaborators to complete the application	☐
Other	☐
If Other, explain:	

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The performance measure questions presented here are preliminary and may be subject to revision.
This document is only to be used for planning and data collection purposes.
All grantees must enter their data in the JustGrants System upon award acceptance.

GRANT ACTIVITY

3. Are you using your grant funds to provide treatment and services to individual program participants? *This includes using funds to provide treatment and services directly to participants; it also includes providing participants with referrals to receive treatments and services from other programs and organizations.*

    A. We are currently using grant funds to provide treatment and services to individual program participants. *By selecting this option, you will answer questions in the "Program Description" and "Program Participants Served" sections for this period.*
    B. We plan to use grant funds to provide treatment and services to individual program participants, but we have not started (i.e., we are still in the planning phase). *By selecting this option, you will answer questions in the "Program Description" section but not for the "Program Participants Served" section for this period.*

PROGRAM DESCRIPTION

4. What is the target population that your program serves? *Select all that apply.*

    A. Males
    B. Females
    C. Youth (under 18 years)
    D. Young adults (18–25 years)
    E. Adults (over 25 years)
    F. High risk (based on criminogenic risk/needs)
    G. Medium risk (based on criminogenic risk/needs)
    H. Low risk (based on criminogenic risk/needs)
    I. There are no specific characteristics for target population.
    J. Other
    K. If Other, describe: _____

5. In which setting(s) does your program provide participants with services (case management, delivery of services, or facilitation of connection to services)? *Choose the option that best applies.*

    A. Pre-release (before release from a correctional facility, other detention, halfway house, etc.)
    B. Post-release
    C. Both

6. indicate if your Second Chance Act SCA-funded program serves individuals from any of the following criminal justice settings. *Select all that apply.*

   A. Treatment court program
   B. Tribal courts
   C. Jail-based program focused on programming while individuals are in custody
   D. Jail-based reentry program focused on preparing individuals to leave jail custody
   E. Prison program focused on programming while individuals are in custody
   F. Prison reentry program focused on preparing individuals to leave prison
   G. Community supervision
   H. Other, explain: _____
   I. N/A – The SCA-funded program does not target individuals from a specific criminal justice setting.

PROGRAM PARTICIPANTS SERVED

There may be wide variation among SCA efforts concerning what activities constitute meaningful engagement, as well as expectations on participants for meeting specific program requirements and criteria. Information from the remaining questions in this section should be interpreted in light of grant program design and is not meant for comparison across diverse programs.

Participants served includes participants whom you have provided services and treatments to directly through your organization, as well as through referrals to other organizations. This number should include all participants served by your SCA-funded program, whether they were still engaged with your program or not.

Participants still engaged with the program should include all participants still engaged as of the end of the reporting period.

Participants no longer engaged with the program should include all participants served by your SCA-funded program (since the grant began) who are no longer engaged, whether their engagement stopped in this reporting period or a previous one. This number should include both individuals that completed the program requirements and those that did not.

7. How many individuals do you plan to provide services to over the life of the grant? ____

8. Since the beginning of your grant, how many participants has your program served (cumulative)? ____

9. Out of the total number of participants your program has served since the start of your grant, how many are:

   A. Still engaged with your program ____
   B. No longer engaged with your program ____

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10. Out of the total number of participants no longer engaged with your program since the start of the grant, how many have completed or not completed program requirements related to improving chances for successful reentry? *Such requirements/criteria can include: completion of program milestone (e.g., a course of training, treatment plan) and/or meeting criteria indicative of improved chances of successful reentry (e.g., obtaining employment or housing).*

    A. Completed all program requirements or met program criteria ____

    B. Have not completed all program requirements or met program criteria ____

BASELINE RECIDIVISM

11. Have you calculated a baseline recidivism rate?

    A. Yes

    B. No, explain: _____ *(If No, skip to the next section)*

12. What is the baseline recidivism rate? *Provide a rate for a population that most closely represents the grantee's target population. If the grantee does not have a baseline rate similar to the target population, use a recidivism rate for individuals who have been released from a state facility, local prison, or jail.* _____

13. What population was the baseline recidivism rate calculated for? *Select one.*

    A. Individuals similar to the target population

    B. Individuals from a county/local jail facility

    C. Individuals from a prison facility

    D. Individuals from the entire state

    E. Other _____

    F. If Other, explain: _____

14. What type of baseline recidivism rate is being providing? *Select one.*

    A. Rearrest rate

    B. Reconviction rate

    C. Reincarceration rate

    D. Revocation that led to reincarceration

    E. Other

    F. If Other, explain: _____

15. How long was the follow-up period for the baseline rate (in months)? _____

16. What percentage reduction in recidivism is the grantee trying to achieve? _____

17. Is there any other additional information you would like to provide about the baseline rate or your recidivism-reduction goal? *If No, write N/A.* _____

SCREENING AND ASSESSMENT TOOL

Answer the following questions related to your SCA-funded program's use of screening and assessment tools (e.g., tools assessing criminogenic risk, substance use, and mental health).

18. Are criminogenic risk and/or needs-assessment tools used to inform the services provided to participants?

    A. Yes/No *(If No, skip to next section)*

19. Are tool results used in determining who is admitted as a participant into the SCA-funded program?

    A. Yes/No

20. Are tool results used to inform individualized case planning done by the SCA-funded program?

    A. Yes/No

21. Name(s) of the tool(s) used: _____

SERVICES PROVIDED

Answer the following questions based on the services provided by your SCA-funded program. If a service is not applicable to your SCA-funded program, please enter "999."

22. On average, what is the estimated length of time it takes from when an individual is identified as having a substance use disorder to begin receiving treatment services? _____

23. Since the beginning of the program, provide the total number of participants who received the following services:

    A. Cognitive behavioral therapies: _____
    B. Substance use disorder treatment: _____
    C. Mental health treatment: _____
    D. Education: _____
    E. Employment: _____
    F. Housing: _____
    G. Other: _____

24. Since the beginning of the program, provide the total number of participants who received the following services and their outcomes:

    A. Obtained housing: _____
    B. Obtained permanent/stable housing (i.e., for 6 months or longer): _____
    C. Obtained high school diploma or equivalent: _____
    D. Obtained vocational/professional/occupational certifications or licenses: _____
    E. Obtained higher education degree: _____
    F. Obtained employment: _____
    G. Obtained and retained employment for 6 months or longer: _____

TRAINING

25. Did the program provide or facilitate training to program staff (or individuals involved in the program) during the reporting period? *Training on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job or trainers who will provide instruction to others. (Examples include providing training in a classroom/onsite or virtual setting; hosting and/or conducting a webinar; or conducting a workshop at a conference or summit.)*

    A. Yes/No *(If No, skip to next section)*

26. How many trainings were completed during the reporting period? ____

27. For each of the trainings completed during the reporting period, provide the following information. *Count each person only once per training topic, regardless of how many times they attended the training. You may report five trainings per reporting period.*

    A. Training name: _____
    B. Target audience: _____
    C. Number of people trained: _____
    D. Training provider: _____
    E. What funds were used to provide the training? *(Select all that apply)*
        ___ SCA grant funds
        ___ National Training and Technical Assistance Center funds
        ___ Other Office of Justice Programs funds
        ___ Other funds

RESEARCH PARTNERSHIPS

28. **Is your grant project working with an internal or external researcher or evaluator?** *An internal researcher/evaluator is someone who is considered a full-time employee of the agency responsible for the operations of the program. This could include a crime analyst, internal statistics department employee, or someone from a research arm of the organization. An external researcher/evaluator is considered someone who is not organizationally affiliated with the agency responsible for the operations of the program. This typically includes research professors at universities or personnel hired from for-profit research or evaluation agencies.*

   A. Yes, internal
   B. Yes, external
   C. No *(If No, skip to next section)*

29. **In what ways did your researcher contribute to the project during the reporting period?** *Select all that apply.*

   A. Conducted data analysis (data collection, analysis, visualization, etc.)
   B. Defined the problem of focus the project will address
   C. Defined programmatic activities, procedures, or practices
   D. Developed logic models
   E. Developed an evaluation or data collection plan
   F. Conducted a process evaluation of the project
   G. Conducted an outcome evaluation of the project
   H. Evaluated the project's impact
   I. Evaluated the project's efficiency (cost/benefit)
   J. Evaluated the project's fidelity
   K. Assisted with performance measure reporting
   L. Shared analytical findings, recommendations, and promising practices with peer agencies or other researchers
   M. Shared analysis results and/or recommendations with project personnel
   N. Shared project successes with community members or the media
   O. Other, describe: _____

30. **During the reporting period, were adjustments made to the project's operating procedures based on research/evaluation findings?**

   A. Yes/No *(If No, skip to next section)*
   B. If Yes, describe: _____

SYSTEM CHANGE AND ORGANIZATIONAL CAPACITY

31. Have you used SCA funding towards <u>new</u> system-level changes or improvements to organizational capacity during the reporting period?

    A. Yes/No *(If No, skip to next section)*

32. Please indicate which of the following <u>new</u> areas received systemic improvements or changes (policies, procedures, trainings) as a result of this SCA award during the reporting period. *Select all that apply.*

    A. Treatment services
    B. Recovery support services
    C. Implementation of evidence-based practices
    D. Screening for behavioral health processes
    E. Criminogenic risks/needs assessment tools and/or processes
    F. Collaboration (partnerships, contracts, etc.)
    G. Data collection and utilization
    H. Information sharing
    I. Case management
    J. Trainings
    K. Other

33. For each selection made in the previous question, please provide a brief explanation of the improvements made. _____

COURT AND CRIMINAL INVOLVEMENT (CLOSEOUT ONLY)

The next set of questions is about court and criminal involvement for individuals who have ever participated in the SCA program. This section is to be completed at the close of the grant.

Note that individuals can be included in more than one category. For example, an individual can have an arrest and a conviction and then be reincarcerated, and therefore should be included in each category. However, do not count the frequency of events (e.g., numbers of arrests or convictions). If an individual has multiple arrests or convictions, count that individual only once. Pending charges that the individual had before entering the program should not be counted

34. Since the start of the award, how many individuals:

    A. Are still participating in post-release services? _____
    B. Have successfully completed post-release services? _____
    C. Did not complete post-release services? _____

35. What is the <u>average</u> number of days that have elapsed since individuals have been released from prison or jail? *Calculate this rate by averaging the days since release for each individual.*
_____

36. Since the start of the award, enter the total number of individuals who are <u>still</u> participating in the program and have had court and/or criminal-involvement event.

   A. Arrest and booking on a new charge _____
   B. Conviction on a new charge _____
   C. Revocation of the terms of supervised release _____
   D. Reincarceration _____

37. Since the start of the award, enter the total number of individuals who <u>successfully completed</u> the program and have had a court and/or criminal involvement event.

   A. Arrest and booking on a new charge _____
   B. Conviction on a new charge _____
   C. Revocation of the terms of supervised release _____
   D. Reincarceration _____

38. Since the start of the award, enter the total number of individuals who <u>unsuccessfully</u> exited the program and have had a court and/or criminal involvement event.

   A. Arrest and booking on a new charge _____
   B. Conviction on a new charge _____
   C. Revocation of the terms of supervised release _____
   D. Reincarceration _____

39. How was the information obtained for those individuals who were <u>arrested</u> and <u>booked</u> on a new charge? *Select the best option that describes how the information was obtained.*

   A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information
   B. The grantee has a Memorandum of Understanding (MOU), a Memorandum of Agreement (MOA), or a linkage agreement with a correctional agency that has access to this information
   C. The grantee conducts public record jail/prison searches online
   D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
   E. The grantee does not have access to official justice information
   F. Other, specify: _____

40. How was the information obtained for those individuals who were <u>convicted</u> on a new charge? *Select the best option that describes how the information was obtained.*

   A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information
   B. The grantee has an MOU, an MOA, or a linkage agreement with a correctional agency that has access to information
   C. The grantee conducts public record jail/prison searches online
   D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
   E. The grantee does not have access to official justice information
   F. Other, specify: _____

41. How was the information obtained for individuals who had a <u>revocation</u> of the terms of supervised release? *Select the best option that describes how the information was obtained.*

   A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information
   B. The grantee has an MOU, an MOA, or a linkage agreement with a correctional agency that has access to information
   C. The grantee conducts public record jail/prison searches online
   D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
   E. The grantee does not have access to official justice information
   F. Other, specify: _____

42. How was the information obtained for those individuals who were <u>reincarcerated</u>? *Select the best option that describes how the information was obtained.*

   A. The grantee is a criminal justice agency such as the department of corrections, probation, or parole and has access to this information
   B. The grantee has an MOU, an MOA, or a linkage agreement with a correctional agency that has access to information
   C. The grantee conducts public record jail/prison searches online
   D. The grantee entered unofficial data (through word of mouth or from participants who reported the incident)
   E. The grantee does not have access to official justice information
   F. Other, specify: _____

43. For which population(s) is the grantee able to obtain official justice information? *Select all that apply.*

   A. Individuals who are still participating in the program
   B. Individuals who successfully completed the program
   C. Individuals who unsuccessfully exited the program

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44. Was the information for each individual <u>verified</u>? *Verified is defined as assessing whether each individual has had a court and/or criminal involvement event since the start of the BJA SCA award.*

    A. Yes

    B. No *(If No, skip to question 46)*

45. How was the information for individuals <u>verified</u>? *Verified is defined as assessing whether each individual has had a court or criminal involvement event since the start of the BJA SCA award.*
_____

46. Please provide any additional information or comments about your court and criminal involvement data. _____

SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **S M A R T** goals to clarify the scope of your priorities:
- **S**pecific
- **M**easurable
- **A**chievable
- **R**elevant
- **T**ime-bound

If you have multiple goals, provide updates on each on separately.

Answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during reporting period?
    _____

2. What goals were accomplished, as they relate to your grant application?
    _____

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?
    _____

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?

    A. Yes/No
    B. If Yes, explain: _____

5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?

    A. Yes/No
    B. If No, explain: _____

6. What major activities are planned for the next 6 months?
    _____
    _____

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?
    _____
    _____

THANK YOU FOR PARTICIPATING!

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