

# BUREAU OF JUSTICE ASSISTANCE

## Body-Worn Camera Policy and Implementation Program

### PERFORMANCE MEASURES QUESTIONNAIRE

#### GENERAL AWARD ADMINISTRATION

1. Is this the last reporting period for which the award will have data to report? *For example, all funds were expended, and the award is in the process of closing out in the Justice Grants system (JustGrants).*
  - A. Yes. (If yes, answer the Closeout Questions).
  - B. No.
  
2. Select your Body-Worn Camera Policy and Implementation Program (BWCIIP) grant award category.
  - A. Category 1: Site-based Awards to Law Enforcement Agencies (including self-initiated partnership application).
  - B. Category 2: Site-based Awards to State Correctional Agencies.
  - C. Category 3: Digital Evidence Management and Integration Demonstration Projects.
  
3. Did you initiate or maintain contact with the Training and Technical Assistance (TTA) provider during the reporting period? *For the BWCIIP, grant activity starts when you begin working with the TTA provider on policy development or policy certifications. If you select yes, the program becomes operational and should remain so until the grant closes out.*
  - A. Yes. (If yes, select from the below table).
  - B. No.

Type(s) of TTA Activity During the Reporting Period	Select All That Apply
An introductory TTA call was held between the TTA provider and agency staff responsible for implementing the BWCIIP or demonstration project ( <i>applies to all categories</i> ).	<input type="checkbox"/>
The TTA provider and agency developed a plan to meet regularly during the course of the grant award ( <i>applies to category 3</i> ).	<input type="checkbox"/>
The TTA provider and agency made progress on Body-Worn Camera (BWC) policy scorecard approval or policy certification (e.g., TTA provided feedback or shared policy examples) ( <i>applies to categories 1 and 2</i> ).	<input type="checkbox"/>
The TTA provider and agency completed the BWC policy scorecard approval or policy certification ( <i>applies to categories 1 and 2</i> ).	<input type="checkbox"/>
The TTA provider and the agency engaged in other types of TTA not related to BWC policy development ( <i>applies to categories 1 and 2</i> ).	<input type="checkbox"/>
Other ( <i>applies to all categories</i> ).	<input type="checkbox"/>
If other, please explain:	

If no, select from the following:

Reason(s) for No TTA Activity During the Reporting Period	Select <u>One</u>
Was not aware that contact with the TTA provider is a condition of the grant.	<input type="checkbox"/>
Have not yet had any contact with the TTA provider.	<input type="checkbox"/>
Have not yet held a formal contact with the TTA provider but the contact is scheduled.	<input type="checkbox"/>
Other.	<input type="checkbox"/>
If other, please explain:	

## PARTNERSHIPS AND COMMUNITY ENGAGEMENT

This section applies only to categories 1 and 2. Category 3 does not answer these questions.

4. Have you conducted outreach (including training and other community meetings) for the community, criminal justice partners, or other outside organizations regarding officers' use of Body-worn Cameras (BWC) during the reporting period? *Outreach refers to the process of engaging and informing the public as well as victim, privacy, and civil liberty advocacy groups about how the grantee will use its BWCP as part of a larger initiative to improve transparency and accountability during encounters between the police and the public.*
  - A. Yes.
  - B. No. *(If no, skip to Officer Training).*
5. Indicate which types of organizations your agency had contact with during the reporting period. *Select all that apply.*
  - A. Prosecutors.
  - B. Police unions.
  - C. Courts.
  - D. Public defenders.
  - E. Victim advocates.
  - F. Other advocacy groups (faith-based groups, private nonprofit groups).
  - G. Media.
  - H. General public.
  - I. Local government (mayor's office, city council, county board).
  - J. State government (governor's office).
  - K. Colleges or universities.
  - L. If other, please explain: \_\_\_\_\_

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6. Which of the following messages were delivered as part of your agency's community outreach during the reporting period? *Select all that apply.*
- A. The BWCPPI will improve public safety.
  - B. The BWCPPI will improve officer safety.
  - C. The BWCPPI will provide valuable evidence.
  - D. The BWCPPI will improve the transparency of police-public interactions.
  - E. The BWCPPI will prompt discussions of recording policies (e.g., when an officer should/should not record).
  - F. The BWCPPI will prompt discussions of how the public may request/access video recordings.
  - G. The BWCPPI will prompt discussions of if/when officers have an opportunity to view their own video recordings.
  - H. If other, please explain: \_\_\_\_\_
7. Which of the following messages were delivered as part of your agency's public safety/criminal justice partner outreach during the reporting period? *Select all that apply.*
- A. Content of BWC policies and procedures.
  - B. The BWCPPI will improve the transparency of police-public interactions.
  - C. Evidence process, release, retention, and management for criminal justice agencies and the public.
  - D. Expectations of evidentiary quality for adjudication purposes.

## OFFICER TRAINING

This section applies only to categories 1 and 2. Category 3 does not answer these questions.

8. Were any officer trainings on the use of BWCs conducted during the reporting period?
- A. Yes. (If yes, when did this training program start [month/year])? \_\_\_\_\_
  - B. No. *(If no, skip to Deployment of Body-Worn Cameras).*
9. What types of trainings regarding your BWCPPI were conducted during the reporting period? *Select all that apply.*
- A. Academy training.
  - B. Field training.
  - C. In-service training (including classroom training).
  - D. Roll-call training.
  - E. Web-based training/computer-based training.
  - F. If other, please explain: \_\_\_\_\_

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10. Which of the following types of training activities were provided during the reporting period? *Select all that apply.*

- A. Training on how to activate and use BWCs in the field.
- B. Training on how to upload BWC footage.
- C. Training on your agency's BWC policies.
- D. Training on legal issues related to BWCs.
- E. If other, please explain: \_\_\_\_\_

11. How many total hours of formal, in-person BWC training took place during the reporting period? \_\_\_\_\_

12. Enter the total number of officers who received formal, in-person BWC training during the reporting period. \_\_\_\_\_

## DEPLOYMENT OF BODY-WORN CAMERAS

This section applies to all categories, although some questions are specific to certain categories. Answer only those questions required for your category.

Use these definitions to answer questions 14 to 16:

- BWCs proposed to be acquired as part of this grant funding: Total BWCs proposed to be purchased/leased in your grant application using federal funds and/or matching funds (question 14).
- Number of BWCs acquired using Bureau of Justice Assistance (BJA) grant funds: Number of cameras purchased/leased using BJA grant funds and/or matching funds (question 15).
- Number of BWCs acquired using other funding sources: Number of cameras acquired using funding from other sources (e.g., other grants, municipal/county budget allocation, private donations) (question 16).

13. Does your BWCPID demonstration project include BWC acquisition? *This question should only be answered for category 3.*

- A. Yes. *(If yes, skip to question 15).*
- B. No. *(If no, skip to next applicable section).*

14. Enter the total number of BWCs proposed to be acquired as part of this grant funding. *This question should only be answered for categories 1 and 2.* \_\_\_\_\_

15. Since the beginning of the grant program, enter the total number of BWCs that have been acquired using BJA grant funds. *All categories answer this question.* \_\_\_\_\_

16. Since the beginning of the grant program, enter the total number of BWCs acquired using other funding sources. *This question should only be answered for categories 1 and 2.* \_\_\_\_\_

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17. Indicate which of the following purposes BWC footage was used for during the reporting period. *This question should only be answered for categories 1 and 2. Select all that apply.*

- A. Shared with a prosecutor's office.
- B. Shared with a defense attorney.
- C. Used as court evidence.
- D. Voluntarily released to media or social media.
- E. Released to media upon request.
- F. Released to a private citizen upon request.
- G. Officer review of a complaint made against the officer.
- H. Administrative review of a use-of-force incident.
- I. Administrative review of a citizen complaint.
- J. Video footage use in officer training.
- K. Evaluation of the BWCPPI.
- L. If other, please explain: \_\_\_\_\_

## PERSONNEL AND QUALITY ASSURANCE

This section applies only to categories 1 and 2. Category 3 does not answer these questions.

18. Enter the number of new full-time and/or part-time staff positions created as a result of the BWCPPI since the beginning of the grant program.

	Staff Category	Full Time	Part Time
A	Technical staff.		
B	System administration (e.g., user account manager).		
C	Program management (e.g., project manager or coordinator).		
D	Liaison staff (e.g., community outreach officer).		
E	Administrative staff (e.g., administrative or legal assistant).		
F	If other, please explain:		

19. Has your agency established a tracking or auditing system to ensure that officers comply with your agency's BWC policies and procedures?

- A. Yes.
- B. No. (If no, please explain). \_\_\_\_\_

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20. Is your agency or research partner conducting a formal evaluation of the BWCIPI?

- A. Yes. (If yes, provide the following contact information for the person conducting the evaluation).

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone number: \_\_\_\_\_

- B. No.

## DIGITAL EVIDENCE MANAGEMENT AND INTEGRATION DEMONSTRATION

This section applies only to Category 3. Categories 1 and 2 do not answer these questions.

21. Did you conduct digital evidence integration across two or more agencies during the reporting period?

- A. Yes. (If yes, list the agencies involved, including your own agency if applicable).  
B. No. *(If no, skip to the Semiannual Narrative Questions).*

22. Indicate the data integration strategy used during the reporting period. *Select all that apply.*

- A. Horizontal (across law enforcement agencies).  
B. Vertical (between law enforcement and prosecutors' agencies).  
C. If other, please explain: \_\_\_\_\_

23. Indicate the sources of digital evidence that were integrated with BWC digital data footage during the reporting period. *Select all that apply.*

- A. Dash cams.  
B. Fixed cameras.  
C. License plate readers.  
D. Aerial photography.  
E. If other, please explain: \_\_\_\_\_

## CLOSEOUT QUESTIONS

24. Did you complete your BWCIPI initiative (i.e., spend all of your funds) as outlined in your grant application?

- A. Yes.  
B. No. (If no, please explain). \_\_\_\_\_

25. How do you intend to sustain your BWCIPI after the grant period has ended?

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## SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval of your grant manager.

Set **SMART** goals to clarify the scope of your priorities:

- Specific
- Measurable
- Achievable
- Relevant
- Time-bound

If you have multiple goals, provide updates on each on separately.

Please answer the following questions every semiannual reporting period (January and July of each year), based on your grant-funded activities. Please ensure your responses are complete, comprehensive, and specific to this award.

1. What were your accomplishments during reporting period?  
\_\_\_\_\_
2. What goals were accomplished, as they relate to your grant application?  
\_\_\_\_\_
3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?  
\_\_\_\_\_
4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?
  - A. Yes. (If yes, please explain). \_\_\_\_\_
  - B. No.
5. Are you on track to complete your program fiscally and programmatically as outlined in your grant application?
  - A. Yes.
  - B. No. (If no, explain). \_\_\_\_\_
6. What major activities are planned for the next 6 months?  
\_\_\_\_\_
7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?  
\_\_\_\_\_

**THANK YOU FOR PARTICIPATING!**

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