Correctional Adult Reentry Education, Employment, and Recidivism Reduction Strategies (CAREERRS) Program
Performance Measures

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BUREAU OF JUSTICE ASSISTANCE
CORRECTIONAL ADULT REENTRY EDUCATION, EMPLOYMENT, AND RECIDIVISM REDUCTION STRATEGIES PROGRAM
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report? *For example, were all funds expended and is the award in the process of closing out in the Justice Grants System (JustGrants)?*

   A. Yes/No. *(If Yes, answer the Semiannual Narrative Questions.)*

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.*

   A. Yes/No.
   B. If No, please select from the following responses:

Reason(s) for No Grant Activity During the Reporting Period	Select All That Apply
In procurement.	☐
Project or budget not approved by agency, county, city, or state governing agency.	☐
Seeking subcontractors (request for proposal stage only).	☐
Waiting to hire project manager, additional staff, or coordinating staff.	☐
Paying for the program using prior federal funds.	☐
Administrative hold (e.g., court case pending).	☐
Still seeking budget approval from BJA.	☐
Waiting for partners or collaborators to complete agreements.	☐
Other. *If Other, please explain:* _____	☐

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COLLABORATIVE PARTNERSHIPS

3. Has a Project Lead to manage strategic planning efforts and coordinate among key stakeholders been hired? (within both correctional and community settings; as well as across the steering committee, working group, and industry advisory group). *Please respond with "Not yet started," "In progress," or "Complete."*

    A. Not started yet.
    B. In progress.
    C. Complete.

4. Has a cross-disciplinary executive-level steering committee been established? *The committee should include state leaders from the executive and legislative branches, correctional and workforce administrators, and local elected officials.*

    A. Yes.
    B. No.

5. If a cross-disciplinary committee has been established, has a schedule and/or frequency (e.g., monthly, quarterly, semiannually) for executive-level steering committee meetings been established?

    A. Yes.
    B. No.

6. Has a cross-disciplinary working group been established? *The working group should include representatives from key stakeholders, such as state and local correctional, workforce development, reentry, and education agencies; service providers; and nonprofit organizations.*

    A. Yes.
    B. No.

7. If a cross-disciplinary committee has been established, has a schedule and/or frequency (e.g., monthly, quarterly, semiannually) for working group meetings been established?

    A. Yes.
    B. No.

8. Has an industry advisory group been established? *This group should include business leaders and representatives that advise on program development and promote connections with employers.*

    A. Yes.
    B. No.

9. If a cross disciplinary committee has been established, has a schedule and/or frequency (e.g., monthly, quarterly, semiannually) for an industry advisory group been established?

    A. Yes.
    B. No.

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STRATEGIC PLANNING: EDUCATION AND EMPLOYMENT

10. Has a target population been identified?

    A. Yes.
    B. No.

11. Has a geographic area(s) of focus been identified for the target population?

    A. Yes.
    B. No.

12. Has specific demographics (e.g., ethnicity, sex, age) been identified for the target population?

    A. Yes.
    B. No.

13. Has a risk level (recidivism rate) been identified for the target population?

    A. Yes.
    B. No.

14. Has a statewide baseline recidivism rate (i.e., the rate before award activities began) been established with definition, calculation methodology, and a description of how it is reported to policymakers periodically? *Please respond with "Not yet started," "In progress," or "Complete."*

    A. Not yet started.
    B. In progress.
    C. Complete.

15. Has a strategy been created for individualized reentry plans and case management services to link participants to community-based services and employment post-release?

    A. Not yet started.
    B. In progress.
    C. Complete.

16. Has a strategy been created to address identified system gaps related to reentry employment services?

    A. Not yet started.
    B. In progress.
    C. Complete.

Revised October 2020

The performance measure questions presented here are preliminary and may be subject to revision.
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STRATEGIC PLANNING: PROCESS ANALYSIS

17. Has a process analysis and systems mapping of existing screening and referral services been developed? *Please respond with "Not yet started," "In progress," or "Complete."*

    A. Not yet started.
    B. In progress.
    C. Complete.

18. Has an inventory of risk assessment tool(s) and job screening tool(s) been kept?

    A. Not yet started.
    B. In progress.
    C. Complete.

19. Has a process analysis and systems map of existing data collection and information sharing processes among relevant entities been developed?

    A. Not yet started.
    B. In progress.
    C. Complete.

20. Has an inventory of barriers to reentry and employment (e.g., statutory, regulatory, rules-based, and practice-based) that impact your state and area(s) of focus been kept?

    A. Not yet started.
    B. In progress.
    C. Complete.

21. Have specific system gaps related to reentry employment services to be addressed in the reentry plan been identified?

    A. Not yet started.
    B. In progress.
    C. Complete.

22. Has an inventory of other funding awarded for reentry and employment programs (e.g., other federal government sources) been kept?

    A. Not yet started.
    B. In progress.
    C. Complete.

23. Enter the number of existing programs implemented within correctional facilities since the beginning of the grant. _____

24. Since the beginning of the grant, please provide the name(s) and/or description(s) of programming used within correctional facilities that are designed to change criminal behaviors and/or designed to increase job readiness, including those that lead to an industry recognized credential. *If you are not able to report this information, please enter "N/A."*

    _____

25. Enter the number of existing programs implemented within communities of focus since the beginning of the grant. _____

26. Please provide the name(s) and/or description(s) of programming used within communities of focus that are designed to change criminal behaviors and/or designed to increase job readiness, including those that lead to an industry recognized credential. *If you are not able to report this information, please enter "N/A."*

    _____

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SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

Set **S·M·A·R·T** goals to clarify the scope of your priorities.

- **S**pecific.
- **M**easurable.
- **A**chievable.
- **R**elevant.
- **T**ime-bound.

If you have multiple goals, please provide updates on each one separately.

Please answer the following questions every semiannual reporting period (i.e., January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during reporting period?
   _____

2. What goals were accomplished, as they relate to your grant application?
   _____

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?
   _____

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?
   a. Yes/No.
   b. If Yes, please explain: _____

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?
   a. Yes/No.
   b. If No, please explain: _____

6. What major activities are planned for the next 6 months?
   _____

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?
   _____

THANK YOU FOR PARTICIPATING!

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