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BUREAU OF JUSTICE ASSISTANCE
JUSTICE COUNTS IMPLEMENTATION PROGRAM
PERFORMANCE MEASURES

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GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report? *For example, all funds have been expended and the award is in the process of closing out in Justice Grants System (JustGrants). If you select Yes, you will be directed to answer the questions in the final report section. These are one-time-only questions that you will answer prior to report closeout.*

    A. Yes *(If Yes, answer the "Semiannual Narrative" questions and create a final report)*
    B. No

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice (BJA)-approved grant application. If you select Yes, the program becomes Operational and should remain so until the grant closes out.*

    A. Yes
    B. No

    If No, please select from the following responses:

Reason(s) for no grant activity during the reporting period	Select all that apply
In procurement	⊙
Project or budget not approved by agency, county, city, or state governing agency	⊙
Seeking subcontractors (Request for Proposal stage only)	⊙
Waiting to hire project manager, additional staff, or coordinating staff	⊙
Paying for the program using prior federal funds	⊙
Administrative hold (e.g., court case pending)	⊙
Still seeking BJA budget approval	⊙
Waiting for partners or collaborators to complete the application	⊙
Other	⊙
If Other, please explain	

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GRANT ACTIVITY

3. Which phase of the grant were you in during this reporting period? *Check all that apply.*

   A. Developing work plan
   B. Identifying and contacting contributing state/local agencies
   C. Identifying data collection and sharing procedures (i.e., identifying metrics being collected currently and those that need to be added for each agency)
   D. Adding data that has been collected to the Justice Counts Web Tool

4. Have you identified a staff person to lead the Justice Counts initiative for your state?

   A. Yes
   B. No
      If No, why not? _____

5. Have you identified the partners you will need to engage with to complete the Justice Counts initiative for your state?

   A. Yes
   B. No
      If No, why not? _____

6. Have you identified the responsibilities of the state and local partners you are working with to complete the Justice Counts initiative for your state?

   A. Yes
   B. No.
      If No, why not? _____

7. Have you developed data collection and reporting practices to ensure accurate reporting of metrics to the Justice Counts initiative?

   A. Yes
   B. No.
      If No, why not? _____

PARTNERSHIPS

8. Since the start of this award, how many agencies are you currently engaged with to adopt the Justice Counts metrics? Please answer for each operational part of the justice system. If you are not currently engaged with any agencies of a specific type, please respond with "0." *This question is only answered the first time reporting.*

   A. Law Enforcement __
   B. Prosecution __
   C. Public Defenders__
   D. Courts __
   E. Jails __
   F. Corrections __
   G. Community Supervision __

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9. Have you already reported the target number of agencies you will be engaged with to adopt the Justice Counts metrics?

    A. Yes *(If Yes, skip to next section)*
    B. Yes, but would like to revise target numbers
    C. No

10. What is the **target** number of agencies you will be engaged with to adopt the Justice Counts metrics? Please answer for each operational part of the justice system. *This question is only answered the first time reporting or if target numbers are being revised.*

    A. Law Enforcement __
    B. Prosecution __
    C. Public Defenders__
    D. Courts __
    E. Jails __
    F. Corrections __
    G. Community Supervision __

DATA COLLECTION

11. As of the first reporting period of this award, how many of the Justice Counts metrics are **currently** being collected by each operational part of the criminal justice system? In other words, how many of the metrics is each part of the system already collecting before this grant was active. *This question is only answered the first time reporting.*

    A. Law Enforcement __
    B. Prosecution __
    C. Public Defenders__
    D. Courts __
    E. Jails __
    F. Corrections __
    G. Community Supervision __

12. As of the **current reporting period**, how many of the Justice Counts metrics are being collected by each operational part of the criminal justice system? *In other words, how many of the metrics is each part of the system collecting as of the last day of this reporting period. If there are no new agencies, please report the same number you did last reporting period.*

    A. Law Enforcement __
    B. Prosecution __
    C. Public Defenders__
    D. Courts __
    E. Jails __
    F. Corrections __
    G. Community Supervision __

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13. How many total agencies have adopted Justice Counts metrics as of the end of this reporting period? If there are no new agencies, please report the same number you did last reporting period.

    A. Law Enforcement __
    B. Prosecution __
    C. Public Defenders__
    D. Courts __
    E. Jails __
    F. Corrections __
    G. Community Supervision __

14. How many agencies are publishing data in the Justice Counts Web Tool as of the end of this reporting period? If there are no new agencies, please report the same number you did last reporting period.

    A. Law Enforcement __
    B. Prosecution __
    C. Public Defenders__
    D. Courts __
    E. Jails __
    F. Corrections __
    G. Community Supervision __

JUSTICE COUNTS WEB TOOL

15. Did you access the Justice Counts Web Tool this reporting period?

    A. Yes
    B. No *(If No, skip to next section)*

16. If you accessed the Justice Counts Web Tool, did you enter data into it?

    A. Yes
    B. No *(If No, skip to next section)*

17. If you entered data into the Justice Counts Web Tool, what method did you use?

    A. Manually entered information
    B. Using the code provided by the BJA Justice Counts team
    C. A combination of both
    D. Some other method (please explain) _____

18. Did you have any difficulty using the Justice Counts Web Tool?

    A. Yes
    B. No *(If No skip to next section)*

19. If you had difficulties using the tool, please explain:

    _____
    _____

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TECHNICAL ASSISTANCE

20. Did you initiate or maintain contact with the Training and Technical Assistance (TTA) provider during the reporting period? *For the Justice Counts program, every grantee will have technical assistance activity at some point. Please fill out this session when you begin to have contact with your TTA provider and continue to do so until the program closes out.*

   A. Yes
   B. No

   If Yes, select from the following:

Type(s) of TTA activity during the reporting period	Select all that apply
An introductory TTA call was held between the TTA provider and agency staff responsible for implementing the Justice Counts program	☐
A phone call or online meeting to discuss any aspect of the Justice Counts program	☐
An in-person site visit by the TTA provider	☐
An email exchange between you and the TTA provider that pertains to the Justice Counts program	☐
Other	☐
If Other, explain	

   If No, select from the following:

Reason(s) for no TTA activity during the reporting period	Select one
Was not aware that contact with the TTA provider is a condition of this grant	☐
Have not yet had any contact with the TTA provider	☐
Have not yet held a formal contact with the TTA provider but the contact is scheduled	☐
Other	☐
If Other, explain	

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> In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager. Set **S·M·A·R·T** goals to clarify the scope of your priorities.
> - **S**pecific
> - **M**easurable
> - **A**chievable
> - **R**elevant
> - **T**ime-bound
>
> *If you have multiple goals, please provide updates on each one separately.*

Please answer the following questions every semi-annual reporting period (January and July of each year) based on your grant-funded activities.

1. What were your accomplishments during reporting period? _____

2. What goals were accomplished, as they relate to your grant application? _____

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones? _____

4. Is there any assistance that BJA can provide to address any problems/barriers identified in Question 3?

    A. Yes
        If Yes, please explain: _____
    B. No

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?

    A. Yes
    B. No
        If No, please explain: _____

6. What major activities are planned for the next 6 months? _____

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA? _____

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