BUREAU OF JUSTICE ASSISTANCE
MATTHEW SHEPARD AND JAMES BYRD JR. HATE CRIMES PROGRAM
PERFORMANCE MEASURES

GENERAL AWARD ADMINISTRATION

1. Is this the **last reporting period** for which the award will have data to report?
For example, were all funds expended and is the award in the process of closing out in the Justice Grants System (JustGrants)?

   A. Yes/No.

2. Was there **grant activity** during the reporting period? *There is grant activity when the grantee has obligated, expended, or drawn down grant funds to implement objectives proposed in the Bureau of Justice Assistance (BJA)-approved grant application. If you select Yes, the program becomes operational and should remain so until the grant closes out.*

Reason(s) for No Grant Activity During the Reporting Period	Select All That Apply
In procurement.	☐
Project or budget not approved by agency, county, city, or state governing agency.	☐
Seeking subcontractors (request for proposal stage only).	☐
Waiting to hire project manager, additional staff, or coordinating staff.	☐
Paying for the program using prior federal funds.	☐
Administrative hold (e.g., court case pending).	☐
Still seeking budget approval from BJA.	☐
Waiting for partners or collaborators to complete agreements.	☐
Other. If Other, explain: _____	☐

3. What obstacles, if any, did you encounter over the last reporting period that has had an impact to your project? *Select all that apply.*

   A. ____ No obstacles or barriers.
   B. ____ Access to data.
   C. ____ Hiring project staff.
   D. ____ Staff turnover.
   E. ____ Retaining treatment staff.
   F. ____ Competing agency priorities.
   G. ____ Funding.
   H. ____ Legal obstacles.
   I. ____ Concerns about confidentiality.
   J. ____ Differences in strategy between partners.
   K. ____ Lack of reporting of hate crime incidents.
   L. ____ Lack of staff capacity of identify hate crimes.

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M.   ___ Lack of system to report and track hate crimes.
N.   ___ Technology challenges.
O.   ___ Federal grant administration issues (e.g., unable to secure approval)
P.   ___ Other, explain: _____

COLLABORATION BETWEEN FEDERAL, STATE, AND LOCAL LAW ENFORCEMENT AND PROSECUTION AGENCIES

Rate the following Shepard/Byrne Hate Crimes working group partners based on this statement: "This partner was actively involved in the Shepard/Byrd Hate Crimes Program this reporting period." *Rate your partners on a scale of 1–5 as indicated below. If you have multiple partners in a category, rate them as a whole. If a partner fits in more than one category, rate it in the one category that best fits that partner. Do not rate yourself. Mark as "N/A" if you do not have a working group.*

This Partner is Actively Involved in the Matthew Shepard and James Byrd Jr. Hate Crimes Program:	N/A	Strongly Disagree 1	Disagree 2	Neither Agree nor Disagree 3	Agree 4	Strongly Agree 5
Federal prosecutors (Assistant United States Attorneys [AUSAs]).	◉	○	○	○	○	○
Department of Justice (DOJ) Office of Civil Rights (OCR).	◉	○	○	○	○	○
DOJ Community Relations Service (CRS).	◉	○	○	○	○	○
Federal law enforcement agencies, including the Federal Bureau of Investigation (FBI) and BJA.	◉	○	○	○	○	○
State law enforcement agencies.	◉	○	○	○	○	○
Local law enforcement agencies.	◉	○	○	○	○	○
Tribal law enforcement agencies.	◉	○	○	○	○	○
State prosecutors.	◉	○	○	○	○	○
Local prosecutors.	◉	○	○	○	○	○
Tribal prosecutors.	◉	○	○	○	○	○
Community-based organizations.	◉	○	○	○	○	○
Schools, college and universities.	◉	○	○	○	○	○
Victim service providers (victim advocacy).	◉	○	○	○	○	○
Other.	◉	○	○	○	○	○

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4. Since the beginning of the grant, describe how collaboration has aided in the development of processes or policies that will aid in hate crime outreach, education, investigations, and prosecutions.

   _____

5. During the reporting period, describe how new investigative techniques or tools (e.g., DNA evidence, Combined DNA Index System [CODIS], etc.) has led to the identification of a previously unknown suspect(s).

STATE, LOCAL, AND TRIBAL INVESTIGATIONS AND PROSECUTIONS OF HATE CRIMES

6. As of the last day of the reporting period, how many cases have been flagged for review as part of the program? _____

7. As of the last day of the reporting period, were any new cases identified (or brought to the attention of the investigative team) that have been flagged for review as part of the program?

   A. Yes.
   B. No.
   C. If Yes, how many new cases were flagged? ____

8. How many cases reviewed with Shepard/Byrd Hate Crimes grant funds were presented to a prosecuting attorney for charging decision? _____

9. Since the beginning of the grant program, provide the number of cases presented to a prosecuting attorney for a charging decision:

   A. Number of new potential hate crimes cases investigated: _____
   B. Number of potential hate crimes cases reopened for investigation: _____
   C. Number of hate crimes cases resulting in an arrest: _____
   D. Number of hate crimes cases resulting in an indictment: _____
   E. Number of potential hate crimes cases dismissed: _____
   F. Number of hate crimes cases resulting in a plea bargain: ____
   G. Number of potential hate crimes cases resulting in a conviction: _____
   H. Number of potential hate crimes cases ending with an acquittal: _____
   I. Number of potential hate crimes cases ending in mistrial: _____

10. Since the beginning of the grant program, enter the number of potential hate crimes cases declined for prosecution based on the following reasons:

    A. Insufficient evidence: _____
    B. Expired statute of limitations: _____
    C. Offender already serving a long sentence for another crime: _____
    D. Offender is deceased: ____
    E. Other, explain: _____

JUSTICE AND SUPPORT TO FAMILIES AND STAKEHOLDERS IMPACTED BY HATE CRIMES

Since the beginning of the grant program:

11. Number of victims identified from active investigations: _____

    A. Of those, list the number of victims contacted by project personnel: ___

    B. Of those, list the number of victims who agreed to participate in the investigation: _____

Case Type Category	Number of Victims Identified from Active Investigations	Of Those, Provide the Number of Victims Contacted by Project Personnel	Of Those, Provide the Number of Victims Who Agreed to Participate in the Investigation
Race/Ethnicity/ Nationality	(Numeric)	(Numeric)	(Numeric)
Religion	(Numeric)	(Numeric)	(Numeric)
Sex	(Numeric)	(Numeric)	(Numeric)
Age	(Numeric)	(Numeric)	(Numeric)
Disability	(Numeric)	(Numeric)	(Numeric)

12. Indicate if your agency has developed or enhanced a hate crime incident reporting tool and/or procedure for victims to participate?

    A. Yes/No.

    B. If No, skip to question 15.

    C. If Yes, proceed to question 14A.

13. A) Indicate the number of victims that are participating and/or reporting into your agency's new hate crime incident reporting tool since the beginning of the grant program: _____

    B) Did your agency develop a new system to track and report potential hate crimes?

    A. Yes/No.

    B. If No, skip to question 15.

    C. If Yes, describe in the narrative field your agency's or office's newly developed procedure/policy to track and report crimes that may be designated as hate crimes: _____

    D. If Yes, indicate the number of cases that are being tracked in your agency's or office's newly developed tracking system: _____

TRAINING

14. Did the project provide or facilitate training to project staff for your agency or prosecutor's office (or individuals involved in the project) during the reporting period? *A program of instruction on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job, or trainers who will provide instruction to others. Examples include providing training in a classroom (on site or in a virtual setting), hosting and/or conducting a webinar, or conducting a workshop at a conference or summit.*

    A. Yes/No. *(If No, skip to question 21.)*

    B. If Yes, how many trainings were completed for your agency or prosecutor's office during the reporting period? _____

15. For each of the trainings completed during the reporting period, indicate who provided the training topic, the target audience, the number of people trained, if the training covered hate crime identification, if the training covered strategies on reporting and tracking hate crimes, and the name of the training provider. *Count each person only once per training topic, regardless of how many times they attended the training. You may report five trainings per reporting period.*

Training Topic	Target Audience	Number of People Trained	Hate Crime Identification Training	Law Enforcement Strategies on Tracking and Reporting Hate Crimes	Training Provider
			(Yes/No selection)	(Yes/No selection)	

16. Did the project provide or facilitate training to stakeholders or members of the public during the reporting period? *A program of instruction on a particular topic and/or a skill related to a specific operation for either individuals who can use the information or skill on their job, or trainers who will provide instruction to others. Examples include providing training in a classroom (on site or in a virtual setting), hosting and/or conducting a webinar, or conducting a workshop at a conference or summit.*

    A. Yes/No. *(If No, skip to question 21.)*

    B. If Yes, how many trainings were completed for stakeholders or members of the public during the reporting period? _____

17. For each of the trainings completed during the reporting period, indicate the training topic, the target audience, the number of people trained, and the name of the training provider. *Count each person only once per training topic, regardless of how many times they attended the training. You may report five trainings per reporting period.*

Training Topic	Target Audience	Number of People Trained	Training Provider

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18. Will your grant program be able to directly apply the knowledge obtained through the training(s)?

    A. Yes.

    B. No, the training(s) may be useful to advocate for new approaches but will not be applied directly at this time.

    C. No, the training(s) did not provide information that can be directly applied to the grant program.

19. Describe the impact that the training(s) will have on specific outcomes/objectives related to the goals of your program: _____

FORENSIC GENETIC GENEALOGICAL DNA ANALYSIS MODULE

20. Please indicate if you used, or plan to use, funds to conduct forensic genetic genealogical DNA analysis (FGG) and/or forensic genetic genealogical DNA analysis and searching (FGGS): _____

21. Please enter the amount of federal funding used to conduct FGG/FGGS since the beginning of the grant program: _____

22. Since the beginning of the grant program, how many new forensic samples were subjected to FGG? _____

23. Since the beginning of the grant program, how many new reference samples were subjected to FGG? _____

24. Since the beginning of the grant program, how many investigations began utilizing grant funds for FGG/FGGS? _____

25. Since the beginning of the grant program, how many cases resulted in searchable profiles obtained from FGG? _____

26. Please enter the number investigations initiated since the beginning of the grant program for each type of crime:

    A. Homicide: _____

    B. Sexual assault: _____

    C. Unidentified human remains: _____

    D. Other: _____

27. If you provided a response in the Other category, please explain: _____

28. Since the beginning of the grant program, how many investigations resulted in a new arrest that relied, in part, on the use of FGG/FGGS? _____

29. Please identify the vendor laboratory/laboratories used to conduct FGG: _____

30. Please provide the names of any genetic genealogy service(s) used to search the FGG profile(s): _____

31. Since the beginning of the grant program, how many suspects identified through the use of FGG/FGGS were prosecuted? _____

32. Since the beginning of the grant program, how many cases were closed or cleared by exceptional means through the use of FGG/FGGS? *To be cleared by exceptional means, the agency must have identified the offender and gathered enough evidence to support an arrest/conviction. Examples may include the identification of a deceased offender or the identification of offender who is already serving a life sentence for an unrelated conviction, and it is determined that prosecution will not be pursued.*

_____

OUTREACH

33. Did your agency initiate outreach efforts or distribute educational materials on your agency's website to the stakeholder community and members of the public? *This question's purpose is to assess efforts to increase the trust and knowledge base of the public, thereby potentially increasing opportunities for victims to come forward and participate in potential investigations.*

    A. Yes/No.
    B. If Yes, describe the type of outreach your agency conducted as of the last day of the reporting period *(Narrative)*: _____

34. How often does your agency perform public outreach (e.g., contact potential victims, conduct focused media outreach, etc.)?

    A. N/A.
    B. Weekly.
    C. Monthly.
    D. Quarterly.

35. How often does your agency participate in community engagement activities (e.g., roundtables, community advisory boards, etc.)?

    A. N/A.
    B. Weekly.
    C. Monthly.
    D. Quarterly.

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SEMIANNUAL NARRATIVE QUESTIONS

In this module, you will identify the goals you hope to achieve with your funding. Once submitted, these goals cannot be changed without approval from your grant manager.

Set **S·M·A·R·T** goals to clarify the scope of your priorities.
- **S**pecific.
- **M**easurable.
- **A**chievable.
- **R**elevant.
- **T**ime-bound.

If you have multiple goals, provide updates on each one separately.

Please answer the following questions every semiannual reporting period (i.e., January and July of each year), based on your grant-funded activities.

1. What were your accomplishments during reporting period?

   _____

2. What goals were accomplished as they relate to your grant application?

   _____

3. What problems/barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?

   _____

4. Is there any assistance that BJA can provide to address any problems/barriers identified in question 3?

   A. Yes/No.
   B. If Yes, explain: _____

5. Are you on track to fiscally and programmatically complete your program as outlined in your grant application?

   A. Yes/No.
   B. If No, explain: _____

6. What major activities are planned for the next 6 months?

   _____

7. Based on your knowledge of the criminal justice field, are there any innovative programs/accomplishments that you would like to share with BJA?

   _____

THANK YOU FOR PARTICIPATING!