



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Project Safe Neighborhoods (PSN) Grant Program. This program furthers DOJ's mission by providing grants to support and expand PSN task force efforts to reduce gun crime.

## Project Safe Neighborhoods (PSN) FY 2007 Grant Announcement

### Eligibility

Each of the 94 PSN districts will select a fiscal agent to apply for this program. Fiscal agent applicants are limited to states, units of local government, educational institutions, faith-based and other community organizations, and private nonprofit organizations.  
(See "Eligibility," page 1)

### Deadline

All applications are due by 8:00 p.m. e.t. on May 22, 2007.  
(See "Deadline: Applications," page 1)

### Contact Information

For assistance with the requirements of this solicitation, contact: Jonathan Faley, BJA Division Chief, at 202-514-2350 or [jonathan.faley@usdoj.gov](mailto:jonathan.faley@usdoj.gov).

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

**Grants.Gov number assigned to announcement: BJA-2007-1452**

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# Project Safe Neighborhoods CDFA #16.609

## Overview of Project Safe Neighborhoods

Project Safe Neighborhoods (PSN) is a nationwide network designed to create safer neighborhoods by reducing gun violence and gun crime, and sustaining that reduction. The program's effectiveness is based on the cooperation of local, state, and federal agencies in a unified offensive led by the U.S. Attorney (USA) in each of the 94 federal judicial districts. Each USA is responsible for establishing a collaborative PSN task force of federal, state, and local law enforcement and other community members to implement PSN initiatives within the district. Through the PSN task force, each USA will implement the five core elements of PSN—partnerships, strategic planning, training, outreach, and accountability—to address specific gun-crime problems in that district. Details on the five elements can be found online at [www.ncjrs.gov/html/bja/205263/](http://www.ncjrs.gov/html/bja/205263/). This initiative is authorized by the Science, the Departments of State, Justice and Commerce, FY 2006 Appropriations Act, Pub. L. 109-108.

## Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to [www.grants.gov](http://www.grants.gov). **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

## Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on May 22, 2007.

## Eligibility

The PSN task force must identify a fiscal agent for the district, which must be certified by the U.S. Attorney's Office. Eligible fiscal agents include states, units of local government, educational institutions, faith-based and other community organizations, and private nonprofit organizations. BJA recommends that districts select their current PSN fiscal agent, or consider using the State Administering Agency (SAA) for U.S. Department of Justice (DOJ) funding as SAAs can better leverage state resources to assist in the implementation of the district's PSN initiative. For a list of SAAs, see [www.ojp.usdoj.gov/saa/](http://www.ojp.usdoj.gov/saa/). For details on the fiscal agent certification process, see [www.ojp.usdoj.gov/BJA/psngrants/cert\\_process.html](http://www.ojp.usdoj.gov/BJA/psngrants/cert_process.html).

## **Project Safe Neighborhoods-Specific Information**

*All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.*

Congress has appropriated funding to maintain current and expand PSN comprehensive gun crime reduction strategies. In addition, the U.S. Attorney in each of the 94 federal judicial districts received funding (under a separate grant announcement) to partner with local law enforcement and others in the PSN task force to develop and expand districtwide comprehensive anti-gang strategies patterned after [PSN's five essential elements](#). Additional guidance may be found at [www.ojp.usdoj.gov/BJA/psngrants/](http://www.ojp.usdoj.gov/BJA/psngrants/). Each district should coordinate, to the extent possible, their PSN anti-gang strategies and funding with their PSN gun crime reduction strategies and funding.

### **Award Amount**

Each district is eligible to apply for a formula-based allocation, based on population, that will flow through the PSN fiscal agent. DOJ will determine each district's final grant award, which may take into account the district's need for funding and past performance. Past performance includes, but is not limited to, the timely submission of progress and financial reports and active PSN grant balances. A list of amounts each district is eligible to apply for is available at [www.ojp.usdoj.gov/BJA/grant/psn.html](http://www.ojp.usdoj.gov/BJA/grant/psn.html).

### **Administrative Funds**

Districts may use up to 10 percent of their award for costs associated with administering the funds.

### **Length of the Award**

Awards will be made for a period of up to 36 months.

### **Unallowable Costs**

Unallowable costs for PSN grants funds include:

- Gun locks (for details, see [www.projectchildsafe.org](http://www.projectchildsafe.org)).
- Confidential funds.
- Gun buy-back programs.
- Air-time to run the national public service announcements "Mothers," "Sentenced," and "Family Prison."

Federal funds must be used to supplement existing funds for program activities and cannot replace, or supplant, nonfederal funds that have been appropriated for the same purpose. For additional unallowable costs, see OJP's Office of the Comptroller's [Financial Guide](#).

## **Performance Measures**

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Objective	Performance Measures	Data Grantee Provides
To create safer neighborhoods by reducing gun violence and gun crime, and sustaining that reduction.	1. Percentage of targeted PSN sites reporting a reduction over the previous year in the number of homicides with a firearm.  2. Number of combined homicides, aggravated assaults, and robberies that are committed with a firearm within the targeted PSN site.	1. Number of homicides with a firearm experienced during the current reporting period within the targeted PSN site.  2. Number of combined homicides, aggravated assaults, and robberies that are committed with a firearm during the current reporting period within the targeted PSN site.

## How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President’s Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

**Grants.gov Instructions:** Complete instructions can be found at [www.grants.gov](http://www.grants.gov). If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**.

**CFDA Number:** The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.609, titled “Community Prosecution and Project Safe Neighborhood,” and the funding opportunity number is BJA-2007-1452.

**A DUNS number is required:** The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at [www.dunandbradstreet.com](http://www.dunandbradstreet.com). Individuals are exempt from this requirement.

## What an Application Must Include

### Standard Form 424

### Program Narrative (Attachment 1)

The program narrative must be no more than 15 pages, addressing elements A–D:

**A. Problem and Proposed Strategy:** Develop a concise picture of the gun crime problem to be addressed with the requested funds. Describe the district’s current gun crime

problem, including data to support the problem, and what has been done to date. Identify the target area (district-wide, county, etc.) for focused PSN efforts. Describe which elements of the district's PSN strategy need additional funding and why, and identify any gaps in services. Explain how additional funding will be coordinated with other programs or related funded. Briefly explain how this initiative will be coordinated, listing organizations and partners involved in the planning and implementation process. Also, briefly describe how this initiative will be coordinated with the Anti-Gang Initiative.

**B. Goals and Objectives:** Describe the goals and objectives of the proposed project. Goals should specifically address the problem identified in (A) above. Objectives are specific statements outlining how the strategy's broader goals will be achieved; are quantifiable; and focus on the methods used by the project to address the problem.

**C. Implementation Plan:** Include a plan for implementing the strategy in (A) above. The implementation plan should provide a clear overview of when the project's objectives and action steps will be implemented and completed. The plan should also include a detailed timeline, in chart form, that identifies milestones for significant tasks.

**D. Program Evaluation/Performance Measures:** Applicants must collect data relevant to the goals listed in their application. Identify how data for goals and objectives will be collected and used for future improvements or strategies. BJA will provide grantees with specific performance measures to be used for semi-annual progress reports.

#### **Budget and Budget Narrative (Attachment 2)**

Applicants must provide a budget that is allowable and reasonable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at [www.ojp.usdoj.gov/Forms/budget\\_fillable.pdf](http://www.ojp.usdoj.gov/Forms/budget_fillable.pdf).

#### **U.S. Attorney Certification Letter (Attachment 3)**

The U.S. Attorney's letter certifying the fiscal agent must be submitted as part of the application for funding. To submit, scan and upload the letter as an attachment to the application, or fax the letter to 202-354-4147 before the application deadline of May 22, 2007. Do not fax the PSN application to the above fax number, only the U.S. Attorney certification letter.

### **Additional Requirements**

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.

- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at [www.ojp.usdoj.gov/funding/otherrequirements.htm](http://www.ojp.usdoj.gov/funding/otherrequirements.htm).